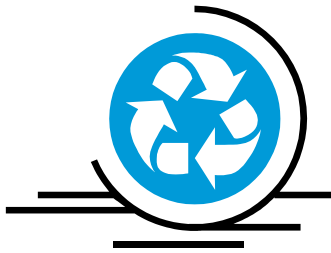


MAHONING COUNTY SOLID WASTE MANAGEMENT DISTRICT

2009 Recycling Initiatives Competitive Funding Project



Mahoning County Commissioners

David Ludt, John McNally,

Anthony Traficanti

Jim Petuch, Director

Mahoning County Solid Waste District

South Side Annex

2801 Market St., Second Floor

Youngstown, Ohio 44507

330-740-2060

www.greenteam.cc

Printed on Recycled Content Paper

DIVISION INFORMATION

The Mahoning County Solid Waste Management District was formed in March 1989 through a resolution by the Board of County Commissioners, and in response to the mandates as set forth in H.B. 592. As per the Ohio Revised Code, revenues received through the solid waste tipping fee structure may be used for allowable expenses that include various educational and awareness activities. The Mahoning County Solid Waste Management District, under the authority of the Board of Mahoning County Commissioners, is pleased to offer this ***Recycling Initiatives*** opportunity. The grants must be in compliance with all federal, state, and local laws and regulations.

Entities Eligible to Apply

The following entities may apply for a **Recycling Initiatives – Competitive Funding Grant**. Funding is very limited due to the amount of revenue available for this program.

1. Local Governmental Organizations: Includes metro parks, townships, villages, cities, and municipalities.
2. Schools: Public, private, parochial
3. Non-Profit Agencies: Agencies eligible can not possess a liquor license, and must demonstrate a benefit to all the residents of Mahoning County.

Please note: Organizations that received a Comprehensive 2008 RICF grant must have satisfactorily closed-out their grant by submitting the final report and all invoices – before making application for 2009 funding.

Please note, the total amount available for this project has been cut from \$100,000.00 to \$50,000.00 due to a decline in District revenues. The Comprehensive Grants will be very competitive this year.

Types of grants: the “Mini” and “Comprehensive”.

The **Comprehensive Grant** requires a **20% match** which may include in-kind services such as: labor, donated equipment, materials, and activities directly related to the project. These grants will be **very competitive – max. amount to apply for is \$3,000.00.**

The **Mini Grant** requires **NO MATCH**. These grants are **less competitive – max. amount to apply for is \$900.00.**

All projects must be completed by December 31, 2009, and implementation may occur AFTER approval by the Board of County Commissioners.

Timeline: Applicants may complete and submit their application from December 1, 2008 through January 15, 2009. The District’s Policy Committee will review applications and make formal award recommendations to the Board of Commissioners by March 1, 2009. Notification of awards, and passage by the Board of County

Commissioners, should occur by May 1, 2009. Thus, when drafting an application, applicants should consider beginning their project no sooner than May 1, 2009. **There will be no extensions given, thus funds must be expended by December 31, 2009.**

Entities may apply for only **One of the two grant options listed below.**

I. Mini Recycling Initiative Competitive Funding Grants

- **NO MATCH Required.** If the entity desires to supply funding or in-kind services toward the project, that should be noted on the application form.
- Eligible applicants may apply for funding **between \$100.00 to a maximum of \$900.00.**
- **Applicant's chances of receiving funding are increased compared to the more competitive and limited Comprehensive Grants.**
- **Projects must contain a recycling component or theme.**
Examples: Schools, Government Offices, and Non-Profits may seek funds to:
- *Implement recycling at sporting events. They may use funds to purchase recycling bins and create posters for awareness.*
- *Begin a re-use store or program so that unwanted items are not discarded.*
- *Perform a play or puppet show themed on litter prevention and recycling.*
- *Buy supplies to perform community litter clean-ups and recycling activities.*

II. Comprehensive Recycling Initiative Competitive Funding Grants

All projects must include a recycling or reuse initiative where actual weights will be submitted to the District in the final report

- These grants will be **highly competitive**, thus entities should consider the Mini Grants as an alternative.
- Eligible applicants may apply for funding **between \$1,000.00 and \$3,000.00, and must supply a 20% match** which may include in-kind services such as: labor, donated equipment, materials, and activities directly related to the project. i.e. \$2,000.00 District, \$400.00 Match = \$2,400.00
- Applicants must do a thorough justification of requested funding, and relate the project directly to recycling. **Simply doing a "paving project" is NOT acceptable.** Procurement and application of recycled content items must have a significant recycling component as part of the project in order to qualify for funding. These are "Recycling Initiative" grants – not paving.
- Applicants must **commit to completing the Final Report and supplying recycling and/or reuse data.**

Examples: Eligible Applicants may seek Comprehensive RICF funds to:

- Implement or expand **recycling programs**. This includes office paper and publication recovery; can/bottle collection events; temporary special collection events that include electronics, appliances, tires, and others.
- Implement or expand **reuse initiatives**. This includes performing a reuse project within a school or community; opening a “reuse” facility or “school reuse store”; having a large book exchange event; holding a reusable paint or electronics exchange event, creating a *Reuse Exchange* website.
- Implement or expand **composting initiatives**. This includes “Don’t Bag It” promotional campaigns; community assistance with leaf collection; conducting a composting workshop or seminar; assisting the elderly or physically challenged with composting their leaves; or opening a community composting facility.
- Implement a **recycling and waste reduction awareness campaign**. This activity could focus on residential curbside or drop-off recycling, commercial and/or industrial waste reduction initiatives. Examples include a school, university/college, or non-profit group conducting surveys or visiting companies to promote recycling or perform solid waste assessments with businesses. A large “recycling fair or festival” conducted by a community, non-profit group, or school – would also qualify.
- **Promote recycled content products – WHICH MUST INCLUDE A RECYCLING INITIATIVE**. For example, a school that receives funding for a new track made from recycled content materials would implement an educational campaign to educate students and parents on the significant advantages of using environmentally friendly materials, and begin a recycling program throughout the school to compliment the project.

REPORTING REQUIREMENTS

Entities receiving grant funds must complete a final report due no later than February 15, 2010. Entities must retain all pertinent records, invoices, and other items. Entities must retain an audit trail and equipment inventory, if applicable, that must include name, model number, serial number, and other pertinent information. ***The Mini Grant report is very brief and simple to complete whereas the Comprehensive Grant Report will be more detailed and will require specific recycling data.***

DECISION ON FUNDING

The District’s Policy Committee will review the applications and make a recommendation regarding which applications will be forwarded to the Board of Mahoning County Commissioners for final approval.

The Policy Committee will use the following criterion that coincides with the official Mahoning County Solid Waste Management District Plan Update, to judge the applications. Each application will be judged as to whether the project:

- develops and implements waste reduction, reuse and recovery systems as alternatives to landfill disposal,
- develops an integrated approach to solid waste management, meeting the needs of all municipalities and townships in the District.

For the Comprehensive Grants - Projects that are innovative, cost-effective, will reach a large audience, and will produce actual recycling and solid waste diversion – will be given top priority. These grants will be highly competitive.

The Division Director, under the authority of the Board of Commissioners, has the ability to closely review and question any grant recipient's project if the timeline or progress is not satisfactory, or if any part of the Agreement is being violated. **The District will cancel a grant project if any violation of the Agreement occurs.**

Please complete **one** of the application forms. Detailed explanations will assist the Policy Committee and Board of Commissioners in making a decision. **All applicants must submit EIGHT copies of the application, copied on two sides when applicable, and must be printed on recycled-content paper. Deadline for submission is 4:30 p.m. on January 15, 2009. Do NOT fax or e-mail the application.**

Mail or hand-deliver eight copies of the application to:

**Jim Petuch, Director
Mahoning County Solid Waste District
South Side Annex
2801 Market St., Second Floor
Youngstown, Ohio 44507**

**NO APPLICATIONS WILL BE ACCEPTED AFTER
4:30 PM ON JANUARY 15, 2009.**

Recycling Initiative/Competitive Funding
MINI GRANT Application Form – due Jan. 15, 2009

Non-Profit Organization, Gov. Entity, or School: _____

Contact Person: _____

Address: _____

Phone: _____

Federal ID Number: _____

Type of Organization: _____

1. Provide a brief summary of the proposed project. Use reverse side if needed.

2. Project Timeline: From (no sooner than May 1, 2009) _____, 2009 to _____, 2009.

3. Where will the project take place? _____

4. Will the project cause an increase in recycling?

Explain:

5. Budget:	District funds \$900.00 Maximum	Match funds (<u>not required</u>)	Total
Supplies:	\$ _____	\$ _____	\$ _____
Equipment:	\$ _____	\$ _____	\$ _____
Personnel:	\$ _____	\$ _____	\$ _____
(Must be directly related to the project)			
Other:	\$ _____	\$ _____	\$ _____
TOTAL:	\$ _____	\$ _____	\$ _____

6. Will your organization accept PARTIAL FUNDING? _____

Do **NOT** fax or send by **e-mail**.

By January 15, 2009 - Mail or hand deliver 8 copies printed on recycled content paper to:
Jim Petuch, Director, Mahoning County Solid Waste District, South Side Annex, Suite 207,
2801 Market St., Youngstown, Ohio 44507. Call Jim at 330-740-2060, if assistance is needed.

Recycling Initiative/Competitive Funding
COMPREHENSIVE GRANT Application Form

Non-Profit Organization, Gov. Entity, or School: _____

Contact Person: _____

Address: _____

Phone: _____

Federal ID Number: _____

Type of Organization: _____

1. Grant Proposal is a: A. Recycling Initiative, B. Reuse Initiative, C. Composting Initiative, D. Education and Awareness Initiative, E. Promotion of Recycled Content Materials Initiative with a Recycling or Reuse Component. (Circle One or More)

2. Project Timeline: (regarding the expenditure of District grant funds, must commence after Board of Commissioner's approval and end by December 31, 2009). **No extensions.**
_____, 2009 TO _____, 2009.

3. Project Coordinator: _____

4. Phone Number: _____

5. Address: _____

6. Where will the project take place?

7. Complete Project Description: *Please be as detailed as possible, and include the recycling, composting, or reuse components of the project with a list of potential materials that will be recovered. (Use the reverse side if needed.)*

8. Describe the equipment or supplies that are needed for the project. Be specific.

9. Explain the outcomes and/or benefits (minimum 3) of the project for the organization and the entire Mahoning County community.

10. Explain the promotional and/or educational campaign that will be associated with this project. Detail components of the campaign. (I.e. will do newspaper articles and ads on TV and radio stations, presentations to school classes and adult groups)

NOTE: This is essential in determining which projects will receive funding.

11. **Anticipated** volume or weight of materials that will be diverted from the solid waste stream through this project. **NOTE: This is REQUIRED.**

Material **TONS or LBS. or Cubic Yards (Composting)**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total: _____

BUDGET DESCRIPTION

Maximum amount requested: \$3,000.00

<u>District Funds</u>	<u>Match Funds</u>	<u>Total</u>
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<u>Personnel</u>	_____	.00	_____	.00	_____	.00
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Must be DIRECTLY related to the project. (Excludes Administrative Costs)

Explanation/Justification: (Include hours per week, amount per hour, all relevant details and justifications).

Supplies (must be recycled-content, environmentally friendly, and directly related to the project)

_____	.00	_____	.00	_____	.00
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List Each and Explain Each:

Equipment (includes recycling bins and other equipment directly related to the collection of recyclable materials, or for reuse ventures)

_____	.00	_____	.00	_____	.00
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List Each and Explain Each:

Promotions/Education (ads, creating fliers, manuals, purchasing classroom recycling curriculum materials, making laminated signs, banners...)

Explanation in Detail: _____,00 _____,00 _____,00

Other: _____,00 _____,00 _____,00
List and Explain Each Item:
(Must be directly related to project's mission)

Note: Maximum District Amount: \$3,000.00

TOTAL: _____,00 _____,00 _____,00
Match must equal at least 20% of District requested amount. (i.e. \$3,000.00 District and \$600.00 match)

Further Budgetary Explanation:

Please describe why this project is important to the organization, community, and residents of Mahoning County; and the anticipated short-term and long-term outcomes. Since these grants are so competitive, why is this project so crucial and deserving of funding?

Will your organization accept partial funding? YES or NO: ____
Will your organization provide recycling data in the Final Report? YES or NO: _____

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Jim Petuch, Director, Mahoning County Solid Waste District, South Side Annex, Suite 207,
2801 Market St., Youngstown, Ohio 44507. Call Jim at 330-740-2060, if assistance is needed.

Do NOT fax or send by e-mail.

**On behalf of the Mahoning County Commissioners and Mahoning
County Solid Waste Management District's Policy Committee –
THANK YOU for your submission.**

